

# AIR CARGO GLOBAL



For our office in Kelsterbach near by Frankfurt Airport, we are looking for three

## **Flight Operations Officer (m/f/d)**

In this position you have the following tasks:

- Conduct pre-flight operational planning and flight planning in accordance with company procedures and other relevant regulations and according to the actual flight program;
- Prepare all necessary flight documentation in order to brief crews about their flight intentions;
- Conduct aircraft movement control around the clock in accordance with applicable regulations and company policy and keep a constant watch on the progress of flight and contribute at all times to the safe, efficient and economical executions of published flight schedules and/or deviation thereof.
- Communicate changes to the planned program to all persons, departments and handling agents at concerned airports and abroad;
- Prepare and forward operational in-flight assistance such as re-clearance data, flight plan revisions, en-route weather information, information on airports to use in en-route emergency situation etc.
- Support PIC while en-route by appropriate means of information necessary for the control and co-ordination of flight- and ground operations in case of irregularities
- Adjust the crew schedule according the day to day operation

The applicants should have:

- Minimum of two years of experience as a flight dispatcher or operations controller.
- Must hold a valid flight dispatch license. FAA, LBA, ICAO or pilot license
- Must be able to work shifts.
- Fluency in English is required, any additional language is a plus.

We look forward to receive your application documents including possible start date, preferably by email to [Ulrike.Kloepfelt@acg-air.com](mailto:Ulrike.Kloepfelt@acg-air.com)